



cmpdi

A Mini Ratna Company

Ref. No.: CMPDI/RI-VI/CIVIL/20-21/16

संन्त्रल माइन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुशंगी कम्पनी/भारत सरकार का एक लोक उपक्रम)
क्षेत्रीय संस्थान-6, जयन्त कोलियरी, जिला-सिंगरौली (म०प्र०) - 486 890
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Regional Institute-VI, P.O.-Jayant Colliery, Distt.-Singrauli (M.P.) - 486 890
Corporate Identity Number : U14292JH1975GOI001223

Dated: 27.02.2021

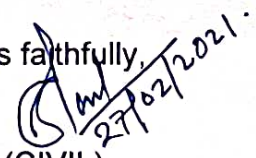
QUOTATION TENDER

Dear Sir,

Kindly, offer your quotation in percentage rate for the work "Repair work of Kitchen of RD bungalow at CMPDI, RI-VI, Jayant, Singrauli" as per Annexure I.

- | | |
|---------------------------------------|--|
| 1. Name of the work: | Sealed tenders in single cover are invited for the work of "Repair work of Kitchen of RD bungalow at CMPDI, RI-VI, Jayant, Singrauli" |
| 2. Estimated cost: | RS. 179484.00 |
| 3. Earnest money: | Rs 0.0 (Rupees zero only) in the form of A/c payee demand Draft/Cheque drawn in favour of "CMPDI, Regional Institute, Singrauli" on any scheduled Bank, payable at Singrauli. |
| 4. Period of completion: | 15 Days |
| 5. Cost of Tender Document: | NIL. |
| 6. Last date of submission of offers: | Up to 1.00 pm on 05.03.2021 |
| 7. Place of Submission of offers: | Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI. |
| 8. Due date of opening of offer: | At 3.30 pm on 05.03.2021 |
| 9. Place of opening of tender: | Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI. |

Yours faithfully,


HOD (CIVIL)
CMPDI RI-VI, Singrauli.

Copy to:

1. RD, RI- VI-for kind information
2. ES to RD (2 Copies) - For display on notice board of RI-VI Office and notice board of maintenance office at colony.
3. OIC, CMPDI Drilling Camp Singrauli- For display on notice board.
5. Members - Tender Committee
6. Vigilance officer, CMPDI-RI-VI
7. Cashier, RI-VI



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TENDER DOCUMENT

Sealed tenders in **single cover** are invited for the work of “**Repair work of Kitchen of RD bungalow at CMPDI, RI-VI, Jayant, Singrauli**”

Name of work:

Name of work	Estimated Cost in Rs.	E.M.D. in Rs.	Application fee for tender document	Period of completion
“Repair work of Kitchen of RD bungalow at CMPDI, RI-VI, Jayant, Singrauli”	179484.00 (Including GST)	0.0	Nil	15 Days

1. ~~**Earnest Money** (Rupees only) as *Earnest Money* is to be deposited in the form of A/c Payee Bank Demand Draft/cheque of any scheduled Bank in favour of “**CMPDI Ltd. RI-6, Singrauli**”. The EMD of all unsuccessful bidders will be refunded as promptly as possible after finalization of the tender. The EMD of successful bidder will be adjusted with the Performance security. EMD money deposit for the work should be from his A/C with Bankers certificate as per Annexure II to enable the refund of EMD of unsuccessful bidders. EMD shall bear no interest.~~

Bidders have to sign a bid securing declaration (as per Annexure-V) accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD as defined in the request for bids documents, they will be banned for two years from being eligible to submit bids in CIL and its subsidiaries. The banning shall be done under the provisions of the NIT with the approval of Tender Accepting Authority with intimation to all concerned.

2. **Mode & Method of Submission of Tenders**

Tender must be submitted in sealed single cover which must be super scribed with the Tender name, Tender notice number along with date at top of envelope and tenderer name & address at bottom left of envelope. Envelope containing the tenders shall be properly sealed. **Stapled envelope are not accepted.**

List of Mandatory documents to be submitted in Main Envelope of the bid:

- Price bid as per Annexure – I of NIT.
- An undertaking as per Annexure – II of NIT.
- Letter of bid as per Annexure – III of NIT.
- Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT as per Annexure – IV of NIT
- Duly sealed and signed copy of NIT (on all pages) as a token of acceptance of terms and conditions of NIT along with the authorization to sign the tender documents in case the same are signed by a person other than owner / proprietor of the firm.
- Copy of self – attested PAN Card issued by Income Tax Department, Govt of India.
- Copy of self – attested GSTIN registration indicating GSTIN number or documentary evidence in case of exemption / short levy or concessional rate.

3. **Validity Period of Tenders:** The rates, terms and conditions offered shall be valid **for a period of 120 days** from the date of opening of the tender.
4. **Submission of Tenders:** Tenders will be submitted in tender box in sealed covers at the address:-Office of the HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P).
5. **Opening of Tender:** The tender shall be opened at the office of HOD (CIVIL), CMPDI RI-VI, JAYANT, SINGRAULI 486 890 (M.P) **at the time and date as given in the NIT.**

(If the tender is not opened on the above date due to unforeseen circumstances, then it will be opened on the next working date.

6. GENERAL TERM AND CONDITIONS FOR SUBMISSION OF OFFERS

- a. Quotations, erased and over written, will be strictly rejected.
- b. CMPDI reserves the right to reject or accept or withdraw or cancel the tender in full or part as the case may be without assigning any reason thereof at any point of time. Tenderers are advised to carefully note that the deviation in these terms will not be entertained.
- c. Bid evaluation: - Parties are required to submit their offers for all the items as per Price Bid in Annexure-I. However, bids shall be evaluated on overall lowest (L-1) rate basis.

7. OTHER TERMS AND CONDITIONS

- a. **Prices:** -Rates shall include all taxes, duties, levies. If specifically, not included in the offer, it will be assumed that these are included in the offer.
- b. **Paying authority:** The HOD (Finance), Regional Institute-VI, Singrauli (MP)
- c. **Security Deposit:**

- i. **Performance Security** would be **3%** of contract amount and should be submitted within **28 days** of issuance of LOA by the successful bidder in any of the form of Demand Draft/Cheque drawn in favour of **CMPDI Ltd, RI-6, Singrauli** any Scheduled Bank payable at its Branch.

The bid security deposited in the form of Demand draft may be adjusted against the Performance security (1st part of security deposit) at bidder's option.

3% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

- ii. All running on account bills shall be paid at 95% (ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit.

Retention Money should be refunded after issue of No Defect Certificate.

The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

HOD (CIVIL)
CMPDI RI-VI, Singrauli

PRICE BID

Sl.No.	Description	Qty	Unit	Rate	Amount
1	Providing and fixing in position 19 mm thick BWP bord for cup bord almirah, tables etc including hardwares like hinges, nails and adhesive all complete as per instruction of EIC.	26.00	Sq.m	1688.83	43909.65
2	Providing and fixing in position 1 mm thick sunmika for cup bord almirah, tables etc including adhesive all complete as per instruction of EIC.	56.00	Sq.m	747.08	41836.30
3	Providing and fixing stainless steel handle 200mm long of approved quality.	23.00	nos.	269.80	6205.46
4	Providing and fixing stainless steel L bihari hing with necessary screws of approved quality.	10.00	nos.	607.33	6073.25
5	Providing and fixing stainless steel cabinets (size 550mmx500mmx100mm) for kitchen of approved quality.	2.00	nos.	2432.29	4864.57
6	Providing and fixing stainless steel cabinets (size 550mmx500mmx200mm) for kitchen of approved quality.	4.00	nos.	3593.79	14375.14
7	Providing and fixing stainless steel kitchen cabinets for corner of approved quality.	1.00	nos.	5336.04	5336.04
8	Providing and fixing stainless steel telescopic channel 550mm long for kitchen tray of approved quality.	6.00	nos.	781.55	4689.30
9	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 4.0 mm thickness (weight not less than 10kg/sqm)	3	Sq.m	876.43	2629.30
10	Providing and fixing 18mm thick gang saw cut mirror polished premoulded and prepolished) machine cut for kitchen platforms, vanity counters, window sills , facias and similar locations of required size of approved shade, colour and texture laid over 20mm thick base cement mortar 1:4 (1 cement : 4 coarse sand) with joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite of any colour and shade: Area of slab upto 0.50 sqm.	6	Sq.m	3697.31	22186.27

Total estimated amount (Incl. GST) **179484.00**

I hereby quoted my rate _____ (in %) _____ (in words) above/below on the estimated value including GST.

Note:

1. Bidders are required to quote their rate in the space provided both in numeric and in words.

Place:

Full Signature & Seal of the Authorized person:

Date: -

(PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY BIDDER IN LETTER HEAD)

UNDERTAKING

I/We, ----- *(Proprietor/Partner/Legal Attorney/ Accredited Representative) of M/s -----, solemnly declare that:

1. I/We am/are submitting Tender for the Work of.....against Ref. No. **CMPDI/RI-VI/CIVIL/20-21/.....**, **Date:**and I/we offer to execute the work in accordance with all terms, conditions and provisions of the bid.
2. All information furnished by me/us in respect of fulfilments of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. None of the proprietor/partners of our firm is relative of employee of Central Mine Planning & Design Institute.
4. If any information furnished by me/us in support of the information furnished by me/us is found to be false/incorrect at any time, the department may cancel my Tender and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of Earnest Money and banning/ delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.
5. Our status with regard to GST registration: GST registered/Unregistered/Registered under Composition Levy (Strike off whichever is not applicable).
6. I/ We hereby authorize department to seek references / clarifications from our Bankers.
7. We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
8. I/We have never been banned or delisted by any Govt. or Quasi Govt. Agency or any Public Sector Undertaking.
9. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

*Strike out whichever is not required

Full Signature of the Authorized person

Dated-----

(PROFORMA FOR LETTER OF BID TO BE SUBMITTED BY BIDDER IN LETTER HEAD)

LETTER OF BID

Ref.: -

Dated: -/ /

To,
The HOD (CIVIL)
CMPDI RI-VI, JAYANT,
Singrauli (M.P)

Ref.: - Ref. No.: - **CMPDI/RI-VI/CIVIL/20-21/-----**

Dated: -----

Dear Sir,

With reference to the above referred NIT we are pleased to offer you our lowest quotation with the following details.

1. Name and Full Address of the firm:
2. Type/Status of the firm:
(Indicate whether Company / Partnership firm/ Proprietorship firm etc.)
3. Name & designation of the firm authorized to sign the tender documents:
(Please submit the copy of authorization with signature duly attested in case the tender is signed by person other than the proprietor / owner of the firm)
4. We have submitted signed and stamped copy of all the pages of NIT terms and conditions as token of acceptance of commercial & general terms and conditions of NIT.
5. Our **GSTIN No.** is (Photocopy of GSTIN proof attached)
6. Our **PAN No.** is (Photocopy of PAN card enclosed)
7. We have submitted **Price Bid** as per format mentioned under Annexure-I.
8. We have submitted e-payment as per format mentioned under Annexure-II.
9. We have submitted Undertaking as per format mentioned under Annexure-III.
10. Our Registered E-mail ID (Please indicate your firms registered E-mail ID):
11. Our Contact Number:

Full signature & Seal of the authorized person

Name:

Mandate Form for ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT**To****Central Mine Planning & Design Institute Limited,
Regional Institute-VI, Jayant, Singrauli-486890.****Sub:** Authorization for release of payment due from Central Mine Planning & Design Institute Limited,
Regional Institute-VI, Jayant, Singrauli through Electronic Fund transfer/ Internet Banking.
(SBI-NET)

Ref: Order No. _____ Date _____ and/or Tender/Enquiry/Letter No. _____ Date _____

(Please fill in the information in CAPITAL LETTERS, Please TICK wherever it is applicable).

1. Name of the Party _____ :
2. Address of the Party _____ : _____
City _____ PIN Code _____
3. E- Mail Id _____
4. Permanent Account Number _____
5. **Particulars of Bank**

Bank Name											Branch Name										
Branch Place											Branch City										
PIN Code											Branch Code										
MICR No.																					
(9 Digits code number appearing on the MICR Band of the Cheque supplied by the Bank. Please attach Xerox copy of a Cheque of your bank for ensuring accuracy of the bank name, branch name and code number)																					
RTGS CODE																					
Account Type	Savings					Current					Cash Credit										
Account Number (as appearing in the Cheque Book)																					

4. **Date from which the mandate should be effective:** _____

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information. I shall not hold Central Mine Planning & Design Institute Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through SBI Net.

Place:

Date:

Signature of the party/Authorized Signatory.

Certified that the particulars furnished above are correct as per our records.
Banker's Stamp.

Date:

(Signature of the Authorized official from the Banks)

Bid Securing Declaration

(On the letter head of Bidder)

I / We Proprietor/Partner/Legal Attorney/ Director/ Accredited Representative of M/S., solemnly accept that if we, withdraw or modify our bids during the period of validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD as defined in the request for bids documents than we will be banned for two years from being eligible to submit bids in CIL and its subsidiaries.

Signature :

Name :

Designation :

Date:.....

Name of Firm :

Place:.....

Seal :

SCOPE OF WORK

1. Good quality termite resistant bwp board of approved make should be used after approval of EIC.
2. All work must be under one-year comprehensive warranty.
3. You shall have to comply provisions of various statutes in force like labour license Contract Labour Act (R&A) 1970, Contract Labour (R&A)-Central Rules 1971, Minimum Wages act, Workmen Compensation Act and latest amendments thereof and maintain records accordingly. You will make payment to your workers as per prevailing minimum wages through Bank A/c only.
4. The contractor shall pay wages to his/their laborers engaged on site as per the minimum wages acts **through bank account only** according to the attendance register maintained by the contractor duly certified by EIC. Contractor shall ensure compliance of all applicable labour laws, PF etc. as applicable to him.
5. All Guidelines Specifications and terms and conditions etc. are applicable as per CIL manual for civil engineering works.
6. No escalation shall be payable for the work on any account.
7. Any liabilities arising during performance of contract to any authorities shall be at the risk and cost of the contractor.
8. TDS as per income tax act 1961 and commercial tax as applicable shall be recovered from each bill of the contractor along with any other duty/cess etc.
9. **The CMPDI RI-6 Authority reserves the right to cancel the work any time and without prior notice with or without assigning any reason what so ever without any compensation to the contractor and same shall be binding on the contractor.**