

I/16824/2023 O/o CMD, CMPDI


**cmpdi**

A Mini Ratna Company



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सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड  
(कोल इंडिया लिमिटेड की अनुबंधी कम्पनी / भारत सरकार का एक लोक वाज्य)  
गोन्दवाना प्लैस, कॉकिं रोड, राँची - 834 031, झारखण्ड (भारत)  
Central Mine Planning & Design Institute Limited  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)  
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223

दिनांक : 07.02.2023

सेवा में,  
सभी क्षेत्रीय निदेशक,  
क्षेत्रीय संस्थान - I/II/III/IV/V/VI/VII  
आसनसोल/ धनबाद/ राँची/ नागपूर/ बिलासपुर/ सिंगरौली/ भूबनेश्वर  
सभी विभागाध्यक्ष,  
सीएमपीडीआई (मुख्यालय), राँची

**Subject : System Improvement Suggestions as directed by CVC, New Delhi.**

Sir,

A complaint in the matter of colony maintenance work was investigated by Vigilance Department. Based on the report submitted by CVO, CMPDI, the following Systemic Improvement Suggestions are circulated for adherence by all in respect of works contracts:

1. The defects detected during work completion time/defect liability period should be properly recorded and its rectification should also be recorded for better accountability & transparency. Only after this, the Initial Security Deposit of the Contractor should be released.
2. In the matter of quantity variation in the Contract, it is directed that the variation in each and every item of the bill of quantities of contract is kept within the tolerance of +/- 10% and that specific indication in the manual may be made that even on the lower side variation below 10% should not be allowed so that non operation of less profit making items (abnormally low rate items) of BOQ are prevented which has the effect of benefiting the contractor. The variations beyond the limit of +/-10% may be delegated at appropriately higher level. In addition to this, it is also directed that the proposal for variation in contract should be accompanied with vitiating statement to ensure that the inter se ranking in the tender is not disturbed. This has been suggested as non-execution of 33 items out of 120 items of BOQ in the instant case had surfaced.
3. Measurement Book be signed on the same day by all the parties concerned for ensuring transparency and prevention of manipulation of entries in MB.
4. Real time digital interface may be developed for capturing the measurement on daily / periodical basis with adequate checks to prevent subsequent manipulation in MB. This will also help in prompt and transparent processing of bills, thereby reducing the instances of complaints in the matter of bills.

GM (Civil) and GM/ HoD (TE&CM) in consultation with GM (ICT) are directed to do the needful for development of real time digital interface for capturing the measurement on daily / periodical basis in respect of entries (BOQ items) in MB. An Action Taken Report (ATR) may be sent to GM (TS) in 15 days with copy to CVO, CMPDI.

अवधीय

(मनोज कुमार)  
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