



cmpdi
A Mini Ratna Company



सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इंस्टीट्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अधुनी कम्पनी / भारत सरकार का एक लोक उद्योग)
गोन्दावना प्लेस, कान्के रोड, रांची - 834 031, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223

Ref. No. CMPDI/VIG/C-04:23/SI/2023/471/E-1285911

Date: 10.08.2023

To,
The Regional Director,
CMPDI, RI-I, II, III, IV, V, VI, VII &
GMs/HoDs,
CMPDI HQ, Ranchi.

Sub: Suggestions for System Improvement Measures to streamline tendering process.

Sir/Madam,

In course of an investigation by Vigilance Division, CMPDI on a complaint related to acceptance/rejection of shortfall documents submitted by the bidders during clarification period, irregularities were detected. To clear any ambiguity regarding the consideration of shortfall documents and bring about consistency in approach by all dealing with tenders, it is proposed to issue a System Improvement Instruction as follows:

1. Any document submitted during the time/period of challenge/representation provided by GeM Portal towards the fulfilment of the eligibility requirement should not be considered for evaluation of offers. Further, even the shortfall documents should be asked only as per the Letter No. CMPDI/HQ/eP&CM/HoD/2016/e-/E-54661 dated 16.05.2017 issued by HoD (eP&CM), CMPDI. As per this, no new document should be called as shortfall document. The contents of the relevant para of the above letter is as follows:

Quote

The observations of Advisor (P&V), CIL suggests that the evaluation should be based only on the documents uploaded by the bidder in support of the information provided by them online and in case of any deficiency in the uploaded document, the omissions/shortcomings in the document should be specified online and got rectified from the bidder to make the offer complete before declaring it acceptable or otherwise. However, in no case the Tender Inviting Authority should substitute unacceptable documents uploaded by the bidder with different set of documents subsequently to declare their offer techno commercially acceptable.

Unquote



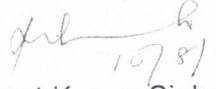
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2. The eligibility criteria in any tender should be framed with the objective of ascertaining the capability of bidders based on past experience, financial capability and other requirements which are legally and commercially necessarily required, for tenders where eligibility criteria is applicable. Any conditions which are mandatorily required to be followed during the execution of contract should be the part of mandatory/special terms and conditions and they should not form the eligibility criteria for the purpose of assessing the capability of the bidders.

This is for uniform implementation in CMPDI (HQ), Ranchi & all Regional Institutes.

This issues with the approval of Competent Authority.

Yours faithfully,


10/8/2023
(Sumeet Kumar Sinha)
CVO/CMPDI

Copy to:

1. CMD/CMPDI, Ranchi.
2. Director (T/RD&T)/ (T/CRD)/ (T/ES)/ (T/P&D), CMPDI, Ranchi.
3. IEMs.