



**cmpdi**  
A Mini Ratna Company

**G20**  
मार्च 2023 INDIA

वर्षावाचक  
ONE EARTH • ONE FAMILY • ONE FUTURE

संस्कृति भारत एवं विद्युत विभाग  
(कोल इण्डिया लिमिटेड की अनूंगी कंपनी) / भारत सरकार द्वारा लोक  
गोन्दवाना मेंस, कांके रोड, रांची - 834 031, झारखण्ड  
Central Mine Planning & Design Institute Ltd  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Under  
Gondwana Place, Kanke Road, Ranchi - 834 031, Jharkhand  
CORPORATE IDENTITY NUMBER - U14292TH1975601

Ref. No: CMPDI/VIG/SC-09/23/2023/ 583/E-1328753 Date: 11.10.2023

To,  
The Regional Directors,  
CMPDI, RI-I, II, III, IV, V, VI, VII.

Sub: Discontinuation of taking advance in personal account for official expenditure towards official work.

Dear Sirs,

During visit of undersigned with officials of Vigilance Department at one of the RI's, it was observed that advance is being credited in the personal bank account of officers/officials for expenditure of official works. The above practice apart from being irregular is vulnerable to Vigilance misconduct either intentional or otherwise.

2. It has been decided that practice of expenditure for official work getting routed through personal bank account of any employee of CMPDI is stopped with immediate effect.

3. Henceforth, such type of expenditure generally made out of imprest, digital payment by use of debit card linked with the official bank account of CMPDI may be put in place. Even other digital mode of payment only from official bank account of CMPDI can be adopted as an innovative step.

This issues with the approval of Competent Authority.

(Sumeet Kumar Sinha)  
CVO/CMPDI

Copy to:

1. CMD/CMPDI, Ranchi.
2. Director (T/ES)/ (T/P&D)/ (T/RD&T)/ (T/CRD), CMPDI, Ranchi.