



cmpdi
A Mini Ratna Company

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीट्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्दवाना प्लेस, कान्के रोड, राँची - 834 008, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 008, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223

An ISO 9001: 2015 & ISO 37001: 2016 Certified Company

Ref. No: CMPDI/VIG/SC-14:24(1)/2024/ 197/E-1526768

Date: 24.07.2024

To,
The Regional Directors/ CMPDI,
The GMs/HoDs, CMPDI HQ, Ranchi.

Subject: Advisory on Violation of Delegation of Power


It has been brought to the notice of the undersigned by the CVO/CMPDI that during Surprise Inspection carried out by Vigilance Department, there have been instances where the Delegation of Power (DoP) has not been adhered to as prescribed in our organizational policies. Few such violations of DoP are as follows:

- In one of the Regional Institutes, sanction of miscellaneous advance to employees for official purpose is being accorded by the Regional Director (RD). As per clause 11(iv) of DoP dated 12.06.2024, this power is vested with CMD/CMPDI. This is clear case of exercise of powers by the concerned RD for which he is not authorized.
- In one case, it was found that the Regional Director has sub-delegated his powers to lower level officers especially in the matter of tour approval, sanction of leaves, payment of camp imprest etc. This is a serious vigilance irregularity.
- In one of the case Officer-in-charge of Camps (OIC) was approving the tour programs of staffs and expenditure of camp imprest for which he is not empowered as per DoP. This again is a serious vigilance lapse.

In view of above, the following Advisories are issued:

- No officer should exercise the power for which he is not empowered by the DoP. An officer should not exercise the power delegated to higher officer. The aforesaid mentioned violations of DoP should be immediately stopped.
- No officer should sub-delegate his powers to lower level officers.
- While passing any kind of bill, finance officer should ensure that the provisions of DoP has been followed.

The above instructions may be brought to the notice of all the officers working under you.


(Manoj Kumar)
CMD, CMPDI

Distribution:

- CVO/ CMPDI, Ranchi.
- All FDs, CMPDI, Ranchi.



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