



**An ISO 9001: 2015 & ISO 37001: 2016 Certified Company**

No. CMPDIL/CS/AGM-49/2024/

Dated: 01.07.2024

Notice is hereby given to all the shareholders of Central Mine Planning & Design Institute Limited that the **49<sup>th</sup> Annual General Meeting** of the Company will be held on **Friday, 05<sup>th</sup> July, 2024 at 3:00 P.M at Registered Office, Ranchi** through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) to transact the following business: -

**A. ORDINARY BUSINESS:**

1. To consider and adopt the Audited Balance Sheet as on 31<sup>st</sup> March 2024, Profit & Loss Account for the Financial Year ended on that date together with the Reports of Statutory Auditor & Comptroller & Auditor General of India and Directors' Report.
2. To confirm payment of Interim Dividend of Rs. 100,00,14,120/- i.e. Rs. 700.29 per share (Dividend per Share) paid on 14,28,000 equity shares of the Company in March, 2024 and approve payment of Final Dividend of Rs. 50,97,10,320/- i.e. Rs. 356.94 per Share (Dividend per Share) recommended by the Board in the month of June, 2024 on 14,28,000 equity shares thus totaling to Rs. 150,97,24,440/- as dividend for the Financial Year 2023-24.
3. To appoint a Director in place of Dr. B. Veera Reddy (DIN: 08679590), Part-time Official Director who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for reappointment.
4. To appoint a Director in place of Shri Shankar Nagachari (DIN: 09729657), Whole time Director who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for reappointment.

**Notes:-**

1. Ministry of Corporate Affairs ("MCA") vide its General Circular Nos. 20/2020 and 10/2022 dated 05<sup>th</sup> May, 2020 and 28<sup>th</sup> December, 2022 respectively and subsequent circular No. 09/2023 dated 25.09.2023 issued in this regard (collectively referred to as "MCA Circulars") permitted inter-alia to conduct of AGM through Video Conferencing/ Other Audio Visual Means ("VC or OAVM") facility on or before 30<sup>th</sup> September, 2024 without the physical presence of the Members at a common venue in accordance with the requirements provided in Paragraphs 3 and 4 of the MCA General Circular No. 20/2020 dated 05.05.2020.

In compliance with the provisions of Companies Act, 2013 and MCA Circulars, the AGM of the Company is being held through VC/OAVM. The registered office of the Company shall be deemed to be the venue for the AGM.

2. Since this AGM is being held pursuant to MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice. Members attending the AGM through VC/OAVM shall be counted for the purpose of quorum under Section 103 of the Act.



फोन नम्बर/Phone No. : 0651-2230169

ई-मेल/E-mail: cosecretary.cmpdi@coalindia.in

वेब साईट/Website: [www.cmpdi.co.in](http://www.cmpdi.co.in)



**cmpdi**

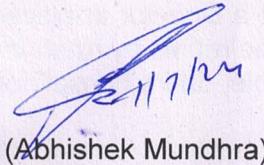
*A Mini Ratna Company*

सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड  
(कोल इण्डिया लिमिटेड की अनुबंधी कम्पनी / भारत सरकार का एक लोक उपक्रम)  
गोन्दवाना प्लैस, कंके रोड, रांची - 834 008, झारखण्ड (भारत)  
**Central Mine Planning & Design Institute Limited**  
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)  
Gondwana Place, Kanke Road, Ranchi - 834 008, Jharkhand (INDIA)  
**CORPORATE IDENTITY NUMBER - U14292JH1975GOI001223**

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3. Pursuance of sections 112 and 113 of the Companies Act, 2013 representatives of the members may be appointed for participation and voting through VC or OAVM. For attending meeting through VC or OAVM, link shall be provided from the companies authorized e-mail ID well in advance and the facility for joining the meeting shall be kept open at least 15 minutes before the time scheduled to start the meeting and shall not be closed 15 minutes after such scheduled time.
4. Shareholders, Directors and Auditors including Secretarial Auditor of Central Mine Planning & Design Institute Limited (CMPDIL) are entitled to attend and/or vote at the meeting or may also attend and /or vote at the meeting through Video Conferencing (VC) or Other Audio Visual Means (OAVM) to convey their assent or dissent only at such stage on items considered in the meeting by sending e-mails to [cosecretary.cmpdi@coalindia.in](mailto:cosecretary.cmpdi@coalindia.in).
5. Members are also requested to accord their consent for convening the meeting at a shorter notice as per Section 101(1) of the Companies Act, 2013.

By Order of the Board of Directors  
For Central Mine Planning & Design Institute Limited

  
(Abhishek Mundhra)  
Company Secretary

Date: 01.07.2024

Place: Ranchi

**Distribution:**

All the Shareholders  
All the Directors of the Company  
The Statutory Auditor of the Company  
The Secretarial Auditor of the Company  
The Cost Auditor of the Company  
The HoD (Finance)/CFO



फोन नम्बर/Phone No. : 0651-2230169

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