सेन्ट्रल माईन प्लानिंग एण्ड डिजाइन इन्स्टीच्यूट लिमिटेड
(कोल इण्डिया लिमिटेड की अनुषंगी कम्पनी / भारत सरकार का एक लोक उपक्रम)
गोन्दवाना प्लेस, काँके रोड, राँची - ८३४ ००८, झारखंड (भारत)
Central Mine Planning & Design Institute Limited
(A Subsidiary of Coal India Limited / Govt. of India Public Sector Undertaking)
Gondwana Place, Kanke Road, Ranchi - 834 008, Jharkhand (INDIA)
CORPORATE IDENTITY NUMBER - L14292JH1975GOI001223

An ISO 9001: 2015 & ISO 37001: 2016 Certified Company

NOTICE FOR THE 51st ANNUAL GENERAL MEETING

Notice is hereby given to all the members of Central Mine Planning & Design Institute Limited that the ***51st Annual General Meeting*** of the Company will be held on ***Monday, 17th August, 2026 at 04.00 P.M. through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM"), the Registered Office of the Company at Gondwana Place, Kanke Road, Ranchi being deemed to be the venue of the Meeting*** to transact the following business: -

A. ORDINARY BUSINESS:

1. To receive, consider and adopt the Standalone Audited Financial Statements of the Company for the financial year ended March 31, 2026.

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution with or without modification (s):

RESOLVED THAT the Standalone Audited Financial Statements of the Company for the financial year ended March 31, 2026, including the Audited Balance Sheet as at March 31, 2026, and the Statement of Profit & Loss for the year ended on that date, together with the Reports of the Board of Directors, the Statutory Auditors, and the Comptroller and Auditor General of India thereon, be and are hereby received, considered and adopted.

2. To declare Final Dividend and to note the Interim Dividends already paid for the Financial Year 2025-26.

To consider and if thought fit, to pass the following resolutions as an Ordinary Resolution with or without modification (s):

RESOLVED THAT pursuant to Section 123 and other applicable provisions, if any, of the Companies Act, 2013, the Final Dividend of Rs. 1.06 per equity share (53%) of face value Rs. 2/- each, as recommended by the Board of Directors for the Financial Year 2025-26, be and is hereby declared for payment to those Members whose names appear on the Company's Register of Members / list of Beneficial Owners as on the Record Date, i.e., 10th August 2026.

RESOLVED FURTHER THAT the Members do take note that the Board of Directors had, in exercise of its powers under Section 123(3) of the Companies Act, 2013, declared and paid the 1st, 2nd and 3rd Interim Dividends for the Financial Year 2025-26 @ Rs. 1.05 per equity share (52.5%) each, at its meetings held on 28th July 2025, 25th October 2025 and 20th January 2026 respectively, aggregating Rs. 3.15 per equity share (157.5%), which together with the Final Dividend now declared constitutes a total dividend of Rs. 4.21 per equity share (210.5%) for the Financial Year 2025-26 on equity shares of face value Rs. 2/- each, for the Financial Year 2025-26.

फोन नम्बर/Phone No. : 0651- 2230169
ई-मेल/E-mail: complianceoff.cmpdi@coalindia.in
वेब साईट/Website: www.cmpdi.co.in

3. **To appoint a Director in place of Shri Ajay Kumar (DIN: 09774347), Director (Technical), who retires by rotation.**

To consider and if thought fit, to pass the following resolution as an Ordinary Resolution with or without modification (s):

RESOLVED THAT pursuant to Section 152(6) and other applicable provisions, if any, of the Companies Act, 2013, Shri Ajay Kumar (DIN: 09774347), Director (Technical), who retires by rotation at this Annual General Meeting and, being eligible, has offered himself for re-appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.

4. **To authorise the Board of Directors to fix the remuneration of the Statutory Auditors for FY 2025-26.**

To consider and if thought fit, to pass the following resolutions as an Ordinary Resolution with or without modification (s):

RESOLVED THAT pursuant to Section 142 and other applicable provisions, if any, of the Companies Act, 2013, and pursuant to the appointment of M/s. Deoki Bijay & Co., Chartered Accountants, as Statutory Auditors of the Company for the Financial Year 2025-26 by the Comptroller and Auditor General of India under Section 139(5) of the Companies Act, 2013, the Board of Directors be and is hereby authorised to fix the remuneration payable to the Statutory Auditors for the Financial Year 2025-26, in addition to out-of-pocket expenses and applicable taxes.

B. SPECIAL BUSINESS:

5. **To appoint M/s. Mahata Agarwal & Associates as the Secretarial Auditors of the Company.**

To consider and if thought fit, to pass the following resolutions as an Ordinary Resolution with or without modification (s):

RESOLVED THAT pursuant to the provisions of Regulation 24A & other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") read with Circulars issued thereunder from time to time and Section 204 and other applicable provisions of the Companies Act, 2013, if any read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 ("the Act"), M/s Mahata Agarwal & Associates, Practicing Company Secretaries (Firm Registration Number Unique No. P2021WB088100 & P.R. No. 5663/2024) as Secretarial Auditor of the Company for a term of five consecutive financial years, from F.Y. 2025-26 till F.Y 2029-30 ('the Term'), on such terms & conditions, including remuneration as approved by the Board of Directors based on the recommendation of the Audit Committee be and is hereby appointed.

RESOLVED FURTHER THAT approval of the Members is hereby accorded to the Board to avail or obtain from the Secretarial Auditor, such other services or certificates or reports which the Secretarial Auditor may be eligible to provide or issue under the applicable laws at a remuneration to be-determined by the Board.

RESOLVED FURTHER THAT the Company Secretary be and is hereby authorized to do all such acts, deeds, matters and things and file all necessary forms and returns as per applicable provisions of Companies Act, 2013 read with Rules thereunder."

6. To appoint Shri Anand Mohan as Director (Technical) of the Company.

To consider and if thought fit, to pass the following resolutions as Ordinary Resolution with or without modification (s):

"**RESOLVED THAT** pursuant to the provisions of Sections 152 and other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) and provisions of any other guidelines issued by relevant authorities, Shri Anand Mohan (DIN: 11710864), who was appointed by the Board of Directors as an Additional Director of the Company with effect from 11th May 2026 and who holds office up to the date of this Annual General Meeting in terms of Section 161(1) of Companies Act, 2013 and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Companies Act, 2013 proposing his candidature for the office of the Director, be and is hereby appointed as Director (Technical) of the Company w.e.f 11th May 2026 until the date of superannuation or until further orders, in terms of Ministry of Coal letter No. 21/13/2025- ESTABLISHMENT dated 7th May 2026. He is liable to retire by rotation."

"**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds, matters and things and file all necessary forms and returns as per applicable provisions of Companies Act, 2013 read with Rules thereunder."

7. To appoint Shri Anand Shekhar Singh as Non - official Independent Director of the Company.

To consider and if thought fit, to pass the following resolutions as Special Resolution with or without modification (s):

"**RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions of the Companies Act, 2013 as amended from time to time and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and provisions of any other guidelines issued by relevant authorities, Shri Anand Shekhar Singh, (DIN: 02327730), who was appointed by the Board of Directors as an Additional Director in the capacity of an Independent Director with effect from 15th July 2026 and who holds office up to the date of this Annual General Meeting in terms of Section 161(1) of Companies Act, 2013, who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Rules framed thereunder and Regulation 16(1)(b) of the SEBI Listing Regulations, as amended and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the

Companies Act, 2013, proposing his candidature for the office of the Director, be and is hereby appointed as an Independent Director for a period of three consecutive years commencing from 15th July 2026 or until further orders, whichever is earlier in terms of Ministry of Coal letter no. 21/21/2022-Estt (B) dated 15th July' 2026. He shall not be liable to retire by rotation.

"**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds, matters and things and file all necessary forms and returns as per applicable provisions of Companies Act, 2013 read with Rules thereunder."

8. To appoint Shri Rajesh Davera as the Non - official Independent Director of the Company.

To consider and if thought fit, to pass the following resolutions as Special Resolution with or without modification (s):

"**RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions of the Companies Act, 2013 as amended from time to time and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and provisions of any other guidelines issued by relevant authorities, Shri Rajesh Davera, (DIN: 11828075), who was appointed by the Board of Directors as an Additional Director in the capacity of an Independent Director with effect from 15th July 2026 and who holds office up to the date of this Annual General Meeting in terms of Section 161(1) of Companies Act, 2013, who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Rules framed thereunder and Regulation 16(1)(b) of the SEBI Listing Regulations, as amended and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Companies Act, 2013, proposing his candidature for the office of the Director, be and is hereby appointed as an Independent Director for a period of three consecutive years commencing from 15th July 2026 or until further orders, whichever is earlier in terms of Ministry of Coal letter no. 21/21/2022-Estt (B) dated 15th July 2026. He shall not be liable to retire by rotation.

"**RESOLVED FURTHER THAT** the Company Secretary be and is hereby authorized to do all such acts, deeds, matters and things and file all necessary forms and returns as per applicable provisions of Companies Act, 2013 read with Rules thereunder."

By Order of the Board of Directors
For Central Mine Planning & Design Institute Limited

(Abhishek Mundhra)
Company Secretary & Compliance Officer

Date: 25.07.2026
Place: Ranchi

Notes:-

1. Pursuant to the General Circular No. 03/2025 dated September 22, 2025, issued by the Ministry of Corporate Affairs (MCA) read with other applicable circulars and notifications issued (including any statutory modifications or re-enactment thereof for the time being in force and as amended from time to time), companies are allowed to hold AGM through Video Conferencing (VC) or other audio visual means (OAVM), without the physical presence of members at a common venue. In compliance with the said Circulars, AGM shall be conducted through VC / OAVM at the Registered Office of the Company i.e CMPDI HQ, Gondwana Place, Kanke Road, Ranchi – 834008 and the Notice of this AGM and the Directors' Report and Accounts for FY 2025-26 are being sent only through electronic mode to those members who have registered their e-mail addresses with the Depositories/Company/RTA.

2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.

3. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

4. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended),and the Secretarial Standard on General Meetings (SS-2) issued by the ICSI and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs from time to time the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as e-voting on the date of the AGM will be provided by NSDL. Information and instructions relating to e-voting is annexed herewith.

5. The Board of Directors of our company at its meeting held on 28th July 2025, 25th October 2025 and 20th January 2026 respectively had declared 1st Interim dividend @ Rs. 1.05 per share (52.50%), 2nd Interim Dividend @ Rs. 1.05 per share (52.50%) and 3rd Interim Dividend @ Rs. 1.05 per share (52.5%) on the paid-up equity share capital of the company which was paid in July 2025, October 2025 and January 2026 respectively.

   The Final dividend on equity shares, as recommended by the Board of Directors at its meeting held on 21st April 2026, if declared at the Annual General Meeting, will be paid within 30 days of approval in the AGM as per Companies Act, 2013 to the Members or their mandates whose names appear in the Company's Register of Members on 10th August 2026, the Record date.

6. Item No. 3 of the Notice relates to the re-appointment of Shri Ajay Kumar (DIN: 09774347), Director (Technical), who retires by rotation and, being eligible, has offered himself for re-appointment.

Brief Profile: - Shri Ajay Kumar assumed charge as Director (Technical) of CMPDIL on 26th October, 2022. A Mining Engineering graduate from IIT (ISM), Dhanbad, he has over three decades of rich and varied experience in the coal mining sector. During his distinguished career, he has served in key positions in Central Coalfields Limited (CCL), CMPDIL, CMPDIL Regional Institute-V, Bilaspur and NTPC Limited. He is also a holder of the First Class Mine Manager's Certificate of Competency and has represented the Company in international technical forums and official visits abroad, acquiring valuable exposure to advanced mining technologies and practices.

7. Pursuant to Section 143(5) of the Companies Act, 2013, the Auditors of a Government Company are to be appointed or re-appointed by the Comptroller and Auditor General of India (C & AG) under Section 139 (5) of Companies Act, 2013 and in terms of sub section (1) of Section 142 of the Companies Act, 2013 their remuneration has to be fixed by the Company in the Annual General Meeting or in such manner as the Company in General Meeting may determine. M/s Deoki Bijay & Co., Chartered Accountants Firm were appointed as Statutory Auditors of the Company by the Comptroller and Auditor General of India for the Financial year 2025-26.

8. The Register of Directors, Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members electronically at the AGM.

9. The Register of Contracts or Arrangements, in which Directors are interested, maintained under Section 189 of Companies Act, 2013, will be available for inspection by the members electronically at the AGM.

   All documents referred to in the accompanying notice are open for inspection at the AGM and such documents will also be available for inspection in physical or in electronic form at the Registered office of the Company and copies thereof shall also be available for inspection at the Registered office of the Company during normal business hours on working days from 10:00 AM to 05:00 PM from the date of circulation of this Notice up to the date of AGM i.e. Monday, the 17th August, 2026.

10. The Securities and Exchange Board of India (SEBI) has mandated the submission of a Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participant with whom they are maintaining their Demat accounts.

11. The Explanatory Statement according to Section 102(1) of the Companies Act, 2013 in respect of Special businesses is annexed herewith. The relevant details of Directors seeking re-appointment/appointment forms part of the Notice as required under Regulation 36(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations").

12. Members are requested to address all correspondences, to our Registrar and Share Transfer Agents on the following address and email ids.:
    KFin Technologies Ltd.
    Unit: CENTRAL MINE PLANNING AND DESIGN INSTITUTE LIMITED

Selenium Building, Tower B, Plot 31-32, Gachibowli,
Financial District, Nanakramguda, Serelingampally,
Hyderabad, Rangareddi, Telangana - 500 032.
einward.ris@kfintech.com

13. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.

14. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at https://www.cmpdi.co.in/en/investor-relation/financials-and-secretarial-matters. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. www.evoting.nsdl.com.

15. The Company has appointed M/s. Mahata Agarwal & Associates, Company Secretaries as the Scrutinizer to conduct the e-voting process in a fair and transparent manner.

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on 14th August 2026 at 09:00A.M. and ends on 16th August 2026 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 10th August 2026, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 10th August 2026.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2. Existing **IDeAS** user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "**Beneficial Owner**" icon under "**Login**" which is available under '**IDeAS**' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "**Access to e-Voting**" under e-Voting services and you will be able to see e-

	Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 3. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select **"Register Online for IDeAS Portal"** or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 5. Shareholders/Members can also download NSDL Mobile App "**NSDL Speede**" facility by scanning the QR code mentioned below for seamless voting experience. **NSDL Mobile App is available on** App Store Google Play
Individual Shareholders holding securities in Demat mode with CDSL	1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the

	e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

<u>Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.</u>

Login type	**Helpdesk details**
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
   Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************** then your user ID is 12**************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
   a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

   b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
   c) How to retrieve your 'initial password'?
      (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
      (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
   a) Click on "**Forgot User Details/Password**?"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
   b) **Physical User Reset Password**?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
   c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
   d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to ssmahataassociates@gmail.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on.: 022 - 4886 7000 or send a request to Mr. Pritam Dutta, Senior Manager at pritamd@nsdl.com / evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to complianceoff.cmpdi@coalindia.in. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode**.
2. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.

3. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and

are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.

3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM" placed under **"Join meeting"** menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

2. Members are encouraged to join the Meeting through Laptops for better experience.

3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at complianceoff.cmpdi@coalindia.in. The same will be replied by the company suitably.

6. Shareholders who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/folio number, PAN and mobile number at complianceoff.cmpdi@coalindia.in between 11th August, 2026 09:00 a.m. (IST) and 14th August, 2026, 05:00 p.m. (IST). Only those Shareholders who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

Explanatory Statement pursuant to Section 102(1) of Companies Act, 2013

The following Statement sets out all material facts relating to Special Business mentioned in the accompanying Notice:

Item No. B (5): To appoint M/s. Mahata Agarwal & Associates as the Secretarial Auditors of the Company.

Pursuant to the Regulation 24A and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") read with provisions of Section 204 read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other applicable provisions of the Companies Act, 2013, if any ("the Act"), the Audit Committee and the Board of Directors at their respective meetings both held on 20th May 2026 have approved subject to approval of Members, appointment of M/s. Mahata Agarwal & Associates, a Peer Reviewed Firm of Company Secretaries in Practice (Firm Registration Number:P2021WB088100) as Secretarial Auditors for term of five consecutive financial years, from F.Y. 2025-26 till F.Y 2029-30 (both years inclusive).

Credentials of the Secretarial Auditor:
Mr. Sumantra Sarathi Mahata is the Founder Partner of M/s. Mahata Agarwal & Associates, Peer Reviewed Company Secretaries. The firm provides services in the field of NCLT proceedings, FEMA Compliances, Merger demerger arrangements, Secretarial Audit, Due Diligence etc. The firm has a team of skilled professionals and has significant experience with many PSUs, Banks and private sector companies.

M/s. Mahata Agarwal & Associates, have consented to the said appointment and confirmed that their appointment, if ratified, would be within the limits specified by the Institute of Company Secretaries of India. They have further confirmed that they are not disqualified to be appointed as Secretarial Auditors in term of provisions of the Companies Act, 2013, the Company Secretaries Act, 1980 and Rules and Regulations made thereunder and the SEBI Listing Regulations read with SEBI Circular dated December 31, 2024.

Terms and conditions of appointment & remuneration:

a) Term of appointment: Five consecutive financial years, from F.Y. 2025-26 till F.Y 2029-30.
b) Remuneration: Total of ₹1,12,094.10/- (including GST @ 18%) (Rupees One Lakhs Twelve Thousand Ninety-four rupees and ten paisa only) for five consecutive financial years from F.Y. 2025-26 till F.Y 2029-30 and out-of-pocket expenses at actuals, subject to maximum of 50% of the Audit fees plus applicable taxes.

Basis of recommendations:
The Audit Committee and the Board of Directors have approved and recommended the aforementioned proposal for approval of Members taking into account the eligibility and expertise of the firm in providing Secretarial audit related services.

No director, key managerial personnel or their relatives, is interested or concerned financially or otherwise in the resolution. The Board recommends the resolution set forth in Item No. 5 for the approval of the members.

Item No. B (6): To appoint Shri Anand Mohan as the Director (Technical) of the Company.

The Board of Directors had appointed Shri Anand Mohan (DIN- 11710864), Director (Technical) as an Additional Director on the Board of CMPDIL.

The Company has received a notice in writing under the provisions of Section 160 of the Companies Act, 2013 as amended, from a member proposing the candidature of Shri Anand Mohan, as a Director, to be appointed as such under the provisions of Section 152 of the Companies Act, 2013. The Company has received from him (i) consent in writing to act as director in Form DIR 2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014, (ii) intimation in Form DIR 8 in terms of Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under sub section (2) of Section 164 of the Companies Act, 2013 and that he is not debarred by SEBI or any other authority from being appointed or continuing as a Director of a company.

The approval of members is further sought for the appointment of Shri Anand Mohan (DIN: 11710864), Director (Technical) of the Company w.e.f. 11th May 2026 till date of his superannuation or until further orders in terms of Ministry of Coal letter no No. 21/13/2025-ESTABLISHMENT dated 07.05.2026. He is liable to retire by rotation.

a) **Brief Resume-** Shri Anand Mohan (DIN: 11710864) assumed charge as Director (Technical) of Central Mine Planning & Design Institute Limited (CMPDIL) on 11 May 2026. Prior to joining CMPDIL, he held several key positions in Northern Coalfields Limited (NCL), Central Coalfields Limited (CCL) and Coal India Limited (CIL), where he successfully discharged various important responsibilities. Shri Mohan obtained his Bachelor's Degree in Mining Engineering from Karnataka Regional Engineering College (KREC), Surathkal (now National Institute of Technology, Surathkal) in 1989 and commenced his professional career in the same year at Amlohri Project of Northern Coalfields Limited (NCL). Subsequently, in 2005, he earned a Master of Technology (M.Tech.) in Surface Mining Engineering from the Indian School of Mines (ISM), Dhanbad (now IIT (ISM) Dhanbad). He has also participated in several prestigious international training programmes, including the ODA Programme on Environmental Assessment and Management conducted by the University of Wales, United Kingdom, in 1996, as well as advanced global management programmes. He was also a member of the Indian delegation for the Advanced Global Technology & Management Programme (AGTMP-2023) conducted across various European countries.Shri Mohan is a Fellow of the Institution of Engineers (India) (FIE) and a Life Member of the Mining, Geological and Metallurgical Institute of India (MGMI) and the Mining Engineers' Association of India (MEAI).

b) **Nature of expertise in specific functional areas-** Coal mining sector, particularly in the areas of mine planning, mining operations, project management, rehabilitation and resettlement, environmental management, and digital transformation.

c) **Disclosure of relationships between directors-** He is not related to any other Director of CMPDIL.

d) He does not hold the directorship and the membership of committees of the board in any listed company and has also not resigned in the past three years.

e) No Director, Key managerial personnel or their relatives, except Shri Anand Mohan to whom the resolution relates, is interested or concerned financially or otherwise in the resolution. The Board recommends the resolution set forth in Item No B (6) for the approval of the members.

Item No. B (7): To appoint Shri Anand Shekhar Singh as Non - official Independent Director of the Company.

The Board of Directors had appointed Shri Anand Shekhar Singh, (DIN: 02327730) as non-official Independent Director on the Board of CMPDIL with effect from 15th July 2026, to hold office up to the date of the ensuing AGM of the Company or the last date on which the AGM should have been held, whichever is earlier and passed the following resolutions:

"**RESOLVED THAT** pursuant to Section 161(1), Section 149 and other applicable provisions of the Companies Act, 2013, read with Article-31(e) the Articles of Association of the Company, and pursuant to the Order of the Ministry of Coal, Government of India, appointing Shri Rajesh Davera and Shri Anand Shekhar Singh as Non-Official Independent Directors on the Board of CMPDI Limited with effect from 15.07.2026, Shri Rajesh Davera (DIN:11828075) and Shri Anand Shekhar Singh (DIN:02327730) be and are hereby appointed as Additional Directors (Independent Category) of the Company with effect from 15.07.2026, to hold office up to the date of the ensuing AGM of the Company or the last date on which the AGM should have been held, whichever is earlier."

"**RESOLVED FURTHER THAT** the declarations received from Shri Rajesh Davera and Shri Anand Shekhar Singh under Section 149(7) of the Companies Act, 2013 and Regulation 25(8) of the SEBI (LODR) Regulations, 2015, confirming that they meet the criteria of independence, be and are hereby taken on record."

The Company has received a notice in writing under Section 160 of the Companies Act, 2013 as amended from a member proposing the candidature of Shri Anand Shekhar Singh as a director, to be appointed as such under the provisions of Section 149 of the Companies Act, 2013. The Company has received from him (i) consent in writing to act as director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014, (ii) intimation in Form DIR-8 in terms of Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under sub section (2) of Section 164 of the Companies Act,2013. He has also given the Declaration of Independence. The resolution seeks the approval of members for the appointment of Shri Anand Shekhar Singh as an Independent Director of the Company from 15th July, 2026 and until further orders in terms of Ministry of Coal letter no. 21/21/2022- Estt (B) dated 15th July, 2026. He is not liable to retire by rotation.

a) Brief Resume- Shri Anand Shekhar Singh (DIN: 02327730) is an accomplished entrepreneur, educationist, industrialist and social contributor with more than two decades of distinguished experience in education, pharmaceutical manufacturing, administration and corporate governance. He has been appointed as Non-Official Independent Director on the Board of Central Mine Planning & Design Institute Limited (CMPDIL) on 15th July 2026. He obtained his M.Tech. in Mechanical Engineering from Moscow State Mining University, Moscow, Russia (1994) and MBA (Marketing) from the Russian Academy of Economics, Moscow, Russia (1995), combining technical excellence with strong managerial capabilities. As Chairman of the Babu Sunder Singh Education and Research Foundation, he has led initiatives in higher education, skill development, healthcare, social welfare and employment generation, establishing and managing engineering, pharmacy, degree, diploma and skill development institutions. Since 2013, as Director of S K Meditech Private Limited, he has provided strategic leadership in pharmaceutical manufacturing and exports.

b) **Nature of expertise in specific functional areas-** management, administration, technical operations, corporate governance, research, sales and marketing.

c) **Disclosure of relationships between directors-** He is not related to any other Director of CMPDIL.

d) He does not hold the directorship and the membership of committees of the board in any listed company and has also not resigned in the past three years.

e) No Director, Key managerial personnel or their relatives, except Shri Anand Shekhar Singh to whom the resolution relates, is interested or concerned financially or otherwise in the resolution. No remuneration other than sitting fees is being paid to him for attending Board/ Committee Meetings. The Board of Directors considered that in view of the background and experience of Shri Anand Shekhar Singh, it would be in the interest of the company to appoint him as an Independent Director of the Company. The Board recommends the special resolution set forth in Item No. B (7) for the approval of the members.

Item No. B (8): To appoint Shri Rajesh Davera as Non - official Independent Director of the Company.

The Board of Directors had appointed Shri Rajesh Davera, (DIN: 11828075) as non-official Independent Director on the Board of CMPDIL with effect from 15th July 2026, to hold office up to the date of the ensuing AGM of the Company or the last date on which the AGM should have been held, whichever is earlier and passed the following resolutions:

"**RESOLVED THAT** pursuant to Section 161(1), Section 149 and other applicable provisions of the Companies Act, 2013, read with Article-31(e) the Articles of Association of the Company, and pursuant to the Order of the Ministry of Coal, Government of India, appointing Shri Rajesh Davera and Shri Anand Shekhar Singh as Non-Official Independent Directors on the Board of CMPDI Limited with effect from 15.07.2026, Shri Rajesh Davera (DIN:11828075) and Shri Anand Shekhar Singh (DIN:02327730) be and are hereby appointed as Additional Directors (Independent Category) of the Company with effect from 15.07.2026, to hold office up to the date of the ensuing AGM of the Company or the last date on which the AGM should have been held, whichever is earlier."

"**RESOLVED FURTHER THAT** the declarations received from Shri Rajesh Davera and Shri Anand Shekhar Singh under Section 149(7) of the Companies Act, 2013 and Regulation 25(8) of the SEBI (LODR) Regulations, 2015, confirming that they meet the criteria of independence, be and are hereby taken on record."

The Company has received a notice in writing under Section 160 of the Companies Act, 2013 as amended from a member proposing the candidature of Shri Rajesh Davera as a director, to be appointed as such under the provisions of Section 149 of the Companies Act, 2013. The Company has received from him (i) consent in writing to act as director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014, (ii) intimation in Form DIR-8 in terms of Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under sub section (2) of Section 164 of the Companies

Act,2013. He has also given the Declaration of Independence. The resolution seeks the approval of members for the appointment of Shri Rajesh Davera as an Independent Director of the Company from 15th July, 2026 and until further orders in terms of Ministry of Coal letter no. 21/21/2022- Estt (B) dated 15th July, 2026. He is not liable to retire by rotation.

a) **Brief Resume-** Shri Rajesh Davera (DIN- 11828075) is a distinguished tax consultant, financial management professional and corporate advisor with nearly four decades of extensive experience in taxation, finance, corporate advisory, internal audit and business administration. He has been appointed as Non-Official Independent Director on the Board of Central Mine Planning & Design Institute Limited (CMPDIL) with effect from 15.07.2026. He holds a Bachelor of Commerce (B.Com.) and Master of Commerce (M.Com.) from the University of Rajasthan. He has also completed Chartered Accountancy (Intermediate and Final Group-II) and earned an MBA in Financial Management from The Global Open University, combining strong financial expertise with sound managerial acumen. Since 1988, Shri Davera has been the Sole Proprietor of Rajesh Davera & Company, providing professional consultancy in Income Tax, VAT, GST, banking and financial advisory services. Over the years, he has advised numerous business establishments on taxation, financial planning, regulatory compliance and business management. Between 2013 and 2018, he served as Chief Executive Officer (CEO) and Chief Financial Officer (CFO) of Chandraudai Automobiles Private Limited, Toyota Dealership for the Jodhpur and Bikaner regions, where he provided strategic leadership in corporate planning, financial management, operational excellence, business growth and governance. He also served as Internal Auditor of P.G. Foils Limited during 2014–2015, contributing to strengthening financial controls, audit systems and compliance frameworks.

b) **Nature of expertise in specific functional areas**- Finance, Taxation, Financial Management, Corporate Governance, Internal Audit, Administration, Strategic Planning and Business Advisory.

c) **Disclosure of relationships between directors-** He is not related to any other Director of CMPDIL.

d) He does not hold the directorship and the membership of committees of the board in any listed company and has also not resigned in the past three years.

e) No Director, Key managerial personnel or their relatives, except Shri Rajesh Davera to whom the resolution relates, is interested or concerned financially or otherwise in the resolution. No remuneration other than sitting fees is being paid to him for attending Board/ Committee Meetings. The Board of Directors considered that in view of the background and experience of Shri Rajesh Davera, it would be in the interest of the company to appoint him as an Independent Director of the Company. The Board recommends the special resolution set forth in Item No. B (8) for the approval of the members.

By Order of the Board of Directors
For Central Mine Planning & Design Institute Limited

(Abhishek Mundhra)
Company Secretary & Compliance Officer